

**CITY OF OKANOGAN
COUNCIL AGENDA
May 6, 2025 7:00 P.M.
Council Chambers, also available via Zoom**

Meeting ID: 830 0208 9303

One tap mobile: 1-253-215-8782

1. **CALL TO ORDER and PLEDGE OF ALLEGIANCE**
2. **APPROVAL OF AGENDA and CONSENT AGENDA**
(Approval of Consent Agenda passes all routine items indicated by an asterisk (*) on the agenda. Consent agenda items are not considered separately unless a Councilmember so requests. In the event of such a request, the item is returned to the general agenda and taken up in the order that it appears.)
3. * **EXCUSE COUNCILMEMBERS**
4. * **APPROVAL OF MINUTES**
April 15, 2025 – Council Meeting Minutes, April 17, 2025 Special Council Meeting Minutes, April 23, 2025 Special Council Meeting Minutes, April 29, 2025 Special Council Meeting Minutes
5. * **APPROVAL OF VOUCHERS**
6. **PUBLIC COMMENT**
This is an opportunity for the public to express their concerns, opinions, or suggestions to the Mayor and Council on any matter concerning the city. Please state your name and street address. Comments are limited to 3 minutes.
7. **DEPARTMENT HEAD REPORTS**
8. **COMMITTEE REPORTS**
9. **UNFINISHED BUSINESS**
10. **NEW BUSINESS**
Purchase Agreement Parcels 1060020700 & 1060020800

Sunrise Agreement Amendment

Ordinance 1243 – Sanitation Fee Schedule – 1st Reading

Blue Logix

Progress Estimate 2 Elmway Watermain Extension Rudnick & Sons

Silverthorn Easement

11. * **CORRESPONDENCE**

12. **PUBLIC COMMENT**

This is an opportunity for the public to express their concerns, opinions, or suggestions to the Mayor and Council on any matter concerning the city. Please state your name and street address. Comments are limited to 3 minutes.

13. **COUNCILMEMBER'S COMMENTS**

14. **MAYOR'S REPORT**

Approved Swim Team Saturday Swim event to move to a Sunday event.

15. **ADJOURNMENT**

MEMORANDUM

To: Okanogan City Council, and Mayor Turner

From: Jessica Blake, Clerk Treasurer

Date: May 2, 2025

Subject: Property Purchase

City staff have been working with the Planning Commission and Personnel and Public Safety Committee for the purpose of purchasing property as the future site of a new fire station. Zoning has been completed and the property owner has cleared the 2 parcels of debris. We are now prepared to move forward with the purchase of land.

Each parcel will be purchased for the amount of \$20,000, for a total purchase price of \$40,000 for both parcels. Parcel numbers are 1060020700 & 1060020800 and are owned by Rodney Weitman.

Suggested Motion: I move to authorize Mayor Turner to move forward with a standard purchase agreement for parcels 1060020700 and 1060020800 in an amount not to exceed \$40,000.

MEMORANDUM

To: Okanogan City Council, and Mayor Turner

From: Jessica Blake, Clerk Treasurer

Date: May 2, 2025

Subject: Sunrise Disposal Agreement Amendment

Attached for Council consideration is an amendment to our agreement with Sunrise Disposal. This amendment will require that all garbage bins be provided by Sunrise Disposal, eliminating non-uniform cans and providing efficiencies to Sunrise's operations.

The amendment will also add a recycling bin option for commercial accounts, with the City receiving a recycling bin free of charge. The amendment has been reviewed by Scott and Sunrise Disposal.

Suggested Motion: I move to approve the Sunrise Disposal Agreement Amendment and authorize Mayor Turner to sign the amendment documents.

MEMORANDUM

To: Okanogan City Council, and Mayor Turner

From: Jessica Blake, Clerk Treasurer

Date: May 2, 2025

Subject: Ordinance 1243 – Sanitation Rate Update – 1st Reading

Attached for a first reading is Ordinance 1243, updating the fee schedule to reflect new sanitation rates based on the recently passed amendment.

The ordinance has been reviewed by Scott.

Suggested Motion: I move to advance Ordinance 1243 to the May 20, 2025 meeting for a second reading.

MEMORANDUM

To: Okanogan City Council and Turner

From: Shawn Davisson, Director of Public Works

Date: May 2, 2025

Subject: City of Okanogan Public Works Water Department
SCADA Upgrade Amendment #2

Blue Logix submitted an invoice for work completed on the SCADA computer and associated SCADA and alarm programming for the City of Okanogan Public Works Water Department.

Due to running over budget the contractor is requesting an additional \$639.88. The work has been completed by the contractor.

Suggested Motion: I move to accept the Blue Logix amendment #2 in the amount of \$639.88.

MEMORANDUM

To: Okanogan City Council and Mayor Turner

From: Shawn Davisson, Public Works Director

Date: May 2, 2025

Subject: Progress Estimate 2– Elmway Watermain Extension Project

Attached is Progress Estimate 2 for the subject project in the amount of \$209,941.80. The contract is currently 78% complete.

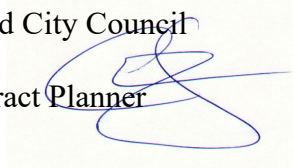
Recommended Motion: I move that the City issue payment to Rudnick & Sons LLC for Progress Estimate 2.

**Staff Memorandum
Action Requested**

DATE: April 17, 2025

TO: Honorable Mayor and City Council

FROM: Chris Johnson, Contract Planner



* * * * *

BACKGROUND

WHEREAS: The City of Okanogan has a municipal interest in operating, repairing, maintaining, and replacing an existing water line over, through and across the property described in Exhibit “A” and Exhibit “B” of the attached Easement; and

WHEREAS: Silverthorn has agreed to grant the City of Okanogan a Twenty (20) foot easement to maintain, repair, operate, and replace a municipal water line, including all appurtenances thereto; reserving, however, to said owners, their heirs and assigns, all such rights and privileges in the land as may be used without interfering with or abridging the rights and easement hereby acquired; subject to, and together with any and all Covenants, Easements, or Restrictions of Record; and

WHEREAS: The City of Okanogan staff has reviewed and accepted the proposed easement and legal description prepared by NCW Land Surveying for the municipal water line.

ACTION NEEDED

Staff recommends the City Council accept the proposed grant of easement as set forth in the attached documents.

SUGGESTED MOTION

“I move to authorize the Mayor to accept the proposed grant of easement for the described easement through and across APN 1220340011.

BUILDING DEPARTMENT REPORT

CITY COUNCIL MEETING

MAY 6TH, 2025.

Okanogan office:

- Working on updating new 2021 building codes.
- Re organizing office for room for new Code enforcement officer- *complete*

Permitting Activity:

- New Permit # RB-25-2103 remodel of garage to shop @ 429 2nd North
- New Permit # CB-25-2104 New roof @ Community Action 424 2nd South
- New Permit # CB-25-2105 Okanogan School District's new preschool playground

Inspections:

- Plumbing inspection for Permit RB-24-2073
- Foundation inspection for Permit CB-24-2070
- Plumbing inspection for Permit CB-24-2070
- Plumbing inspection for RB-25-2103
- 2nd plumbing inspection for RB-25-2103
- Wood stove inspection for RM-25-2099

Enforcement:

- On going- nothing to report

Other:

Zoning Short plat:

- New Application for Short Plat "AL Morgan Family Trust Short Plat" – under review

Vacation:

- New Petition for vacation of ½ of city alley @ 739 7th Ave South – under review

DEPARTMENT HEAD REPORT

Clerk's Office

May 6, 2025

Since the last Department Head Report to the Okanogan City Council, the Clerk's Office has:

1. Budget

- Posted Vouchers for 1st Council May 2025
- Paid Vouchers for 2nd Council April 2025

2. Clerk Duties

- Distributed Correspondence and Agenda Items

3. Other

- Receipted in Various Funds (Building Permits, Taxes etc.)
- Made Daily Bank Deposits

4. Payroll

- Completed 2nd Payroll for April 2025
- Updated employee information in Vision
- Completed AWC Salary Survey

5. Planning/Building

- Assisted Building Official with various issues
- Assisted Planner with various issues
- Assisted Code Enforcement with various issues

6. Utilities

- Updated Utility Accounts
- Printed & Mailed April statements
- Updated Website

7. Sports Complex

- Updated calendar of events

8. Wellness

- Arbor Day Event

9. Clerk Treasurer

- Completed SLFRF Annual Report
- Annual Report preparation
- Attended MRSC Finance Boot Camp

Code Enforcement/Animal Control/Assistant Permit Admin Report

City Council Meeting

May 6th, 2025

Patrolled the city

Animal Complaints

5 closed 1 open

Public Nuisance

4 closed

8 open including the following-

1701 2nd Avenue North (on going)

410 8th Street (on going)

708 Monroe Street (on going)

Blue Mountain Motel (on going)

Vehicles and Traffic

5 closed 1 open

Noise Complaint

1 closed

Department Head Report

Fire Department

May 6, 2025

Fire Department

- Updated information in the reporting system.
- Performed minor repair and maintenance to apparatus and station.
- Performed minor repair and maintenance to small tools and equipment and station.
- Updated Department Stats- 85 calls
- Continued entering Pre-Fire Plans into the new software on commercial structures within the city.
- Took quarterly air sample on the cascade system

Training

- Truck checks
- Business Meeting
- Officers Meeting
- EVIP Rodeo
- Reading the Fire and Smoke

Fire Calls to Date

- Activated Alarm- 29
- Motor vehicle Accident- 13
- Motor vehicle fire- 9
- Brush Fire- 13
- Structure Fire- 3
- EMS Assist- 3
- Fire Other/Good Intent- 15
- Haz-Mat- 0

Hours Spent on Calls and Training to Date

- District: 10.38 Man Hours to Date: 131.37- Update Next Meeting
- City: 7.97 Man Hours to Date: 63.09- Update Next Meeting
- Training: 65 Man Hours to Date: 758.00

Totals Calls to Date:

- District: 47
- City: 38

Events:

Attending Fire District # 3 Commissioner's Meeting

DEPARTMENT HEAD REPORT

Public Works

May 6, 2025

Since the last Department Head Report to the Okanogan City Council, the Public Works Department has:

Water Department

- Performed customer service as needed
- Performed weekly inspections of wells, reservoirs, and booster stations
- Performed routine maintenance as needed
- Performed utility locates as needed
- Monitoring the backup generator project
- Monitoring the Elmway water main extension project
- Performed fire hydrant repairs
- Chad Stansbury obtained a WA DOH Water Treatment Plant Operator 1 Certification

Wastewater Department

- Performed daily testing and record keeping
- Performed customer service as needed
- Performed routine maintenance
- Performed utility locates as needed
- Performed vegetation management
- Performed clarifier maintenance

Street Department

- Performed street sweeping operations
- Performed tree trimming
- Performed vegetation management
- Performed pothole patching
- Performed placing speed reader sign in school zone areas
- Performed road closure & detour for food truck event
- Performed placing picnic tables & trash receptacles for food truck event

Parks/Cemetery/Pool/City Hall/Airport

- Performed irrigation repairs in parks
- Performed repairs on a broken mainline at the CVSC
- Performed irrigation repairs at the CVSC
- Performed pool painting
- Performed opening Okanogan Legion Park restrooms/showers for the season

Shop

- Performed vehicle & equipment maintenance
- Performed parks equipment repairs & maintenance
- Performed street sweeper repairs & maintenance
- Performed fire apparatus modifications
- Performed plumbing repairs

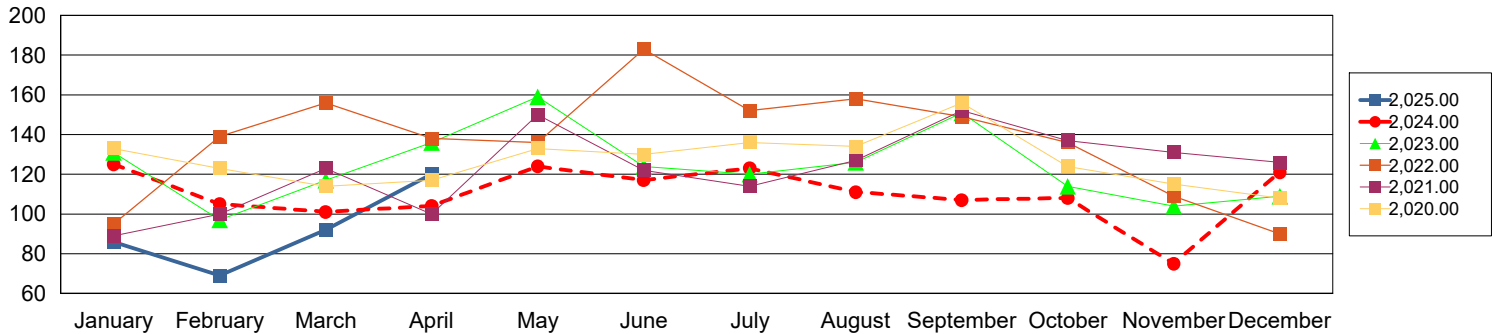
Other

- Attended Arbor Day at JC Park
- Chad Stansbury & Chad Patterson attended mosquito training/fogger calibration in Moses Lake
- Conducted Mechanic Interviews
- Performed placing American Flags to half-staff as requested



Okanogan County Sheriff's Office

Okanogan - Monthly Activity Law Incidents



- Total City Incidents in last 30 days: **120**
- Thefts in last 30 days: **6**
- Burglary / Trespass in last 30 days: **10**
- Assaults / Disputes in last 30 days: **14**
- Traffic incidents in last 30 days: **4**
- Total City Incidents YTD: **396**

Traffic Stops: **37**

Law Incidents - Last 30 Days

OCSO

113

04/01/2025	10:13	CIVIL	3RD	OKANOGAN	S25-01651
04/01/2025	14:49	DOMESTIC DISPUT	1ST	OKANOGAN	S25-01658
04/01/2025	23:20	SUSPICIOUS	4TH	OKANOGAN	S25-01664
04/02/2025	11:14	SUSPICIOUS	1ST	OKANOGAN	S25-01672
04/02/2025	15:02	SUSPICIOUS	5TH	OKANOGAN	S25-01675
04/02/2025	17:48	TRESPASSING	PINE	OKANOGAN	S25-01680
04/02/2025	19:52	ASSAULT	PINE	OKANOGAN	S25-01681
04/02/2025	21:15	AGENCY ASSIST	3RD	OKANOGAN	S25-01683
04/03/2025	09:18	TRESPASSING	2ND	OKANOGAN	S25-01686
04/03/2025	10:08	SUSPICIOUS	4TH	OKANOGAN	S25-01687
04/03/2025	13:53	TRESPASSING	3RD	OKANOGAN	S25-01697
04/03/2025	15:09	SEX OFF REGISTR	5TH	OKANOGAN	S25-01699
04/03/2025	15:25	SEX OFF REGISTR	5TH	OKANOGAN	S25-01701
04/03/2025	18:02	FALL	MILL	OKANOGAN	S25-01705
04/04/2025	11:49	DISORDERLY	PINE	OKANOGAN	S25-01718
04/04/2025	12:16	CITIZEN ASSIST	5TH	OKANOGAN	S25-01720
04/04/2025	13:54	THREATENING	3RD	OKANOGAN	S25-01722
04/04/2025	16:13	DISORDERLY	2ND	OKANOGAN	S25-01725
04/05/2025	13:06	FIRE VEHICLE	2ND	OKANOGAN	S25-01746
04/05/2025	17:56	CIVIL	5TH	OKANOGAN	S25-01752
04/05/2025	20:03	DOMESTIC DISPUT	HIGHWAY 20	OKANOGAN	S25-01753

04/05/2025 21:06	THREATENING	ELMWAY	OKANOGAN	S25-01754
04/06/2025 17:18	911 ABUSE	RODEO TRAIL	OKANOGAN	S25-01762
04/06/2025 22:28	EXTRA PATROL	2ND	OKANOGAN	S25-01766
04/07/2025 09:56	TRESPASSING	ELMWAY	OKANOGAN	S25-01775
04/07/2025 10:13	WANTED PERSON	PINE	OKANOGAN	S25-01777
04/07/2025 11:49	VEHICLE PROWL	MONROE	OKANOGAN	S25-01778
04/07/2025 15:11	VIOLATE ORDER	3RD	OKANOGAN	S25-01782
04/07/2025 15:43	SUSPICIOUS	5TH	OKANOGAN	S25-01786
04/09/2025 13:58	SUSPICIOUS	5TH	OKANOGAN	S25-01828
04/09/2025 14:29	CITIZEN ASSIST	5TH	OKANOGAN	S25-01830
04/09/2025 15:08	FOUND PROPERTY	5TH	OKANOGAN	S25-01831
04/09/2025 17:05	THEFT OTHER	ELMWAY	OKANOGAN	S25-01834
04/09/2025 17:27	CITIZEN CONTACT	ELMWAY	OKANOGAN	S25-01835
04/10/2025 07:47	THREATENING	MONROE	OKANOGAN	S25-01842
04/11/2025 10:12	ANIMAL MISSING	5TH	OKANOGAN	S25-01858
04/12/2025 00:11	MEDICAL	4TH	OKANOGAN	S25-01876
04/12/2025 12:48	CIVIL	RODEO TRAIL	OKANOGAN	S25-01885
04/12/2025 17:29	SUSPICIOUS	MAPLE	OKANOGAN	S25-01892
04/13/2025 08:05	CITIZEN ASSIST	2ND	OKANOGAN	S25-01899
04/13/2025 16:00	CIVIL	CONCONULLY	OKANOGAN	S25-01904
04/13/2025 16:19	DOMESTIC DISPUT	PINE	OKANOGAN	S25-01905
04/14/2025 09:57	THEFT OTHER	ELMWAY	OKANOGAN	S25-01923
04/14/2025 12:57	VEHICLE PROWL	ELMWAY	OKANOGAN	S25-01927
04/14/2025 17:57	JUVENILE PROB	PINE	OKANOGAN	S25-01936
04/14/2025 18:35	VIOLATE ORDER	2ND	OKANOGAN	S25-01938
04/15/2025 08:07	ALARM BURGLARY	PINE	OKANOGAN	S25-01947
04/15/2025 18:32	LITTERING	ELMWAY	OKANOGAN	S25-01964
04/15/2025 23:04	TRESPASSING	PINE	OKANOGAN	S25-01969
04/16/2025 06:34	DOMESTIC DISPUT	BURTON	OKANOGAN	S25-01974
04/16/2025 09:57	ASSAULT	5TH	OKANOGAN	S25-01982
04/16/2025 11:47	CITIZEN ASSIST	HIGHWAY 20	OKANOGAN	S25-01987
04/16/2025 13:54	SUSPICIOUS	ELMWAY	OKANOGAN	S25-01994
04/16/2025 14:14	UNKNOWN PROBLEM	PINE	OKANOGAN	S25-01990
04/16/2025 14:55	SUSPICIOUS	2ND	OKANOGAN	S25-01992
04/16/2025 19:58	VIOLATE ORDER	5TH	OKANOGAN	S25-01997
04/17/2025 11:31	SUSPICIOUS	PINE	OKANOGAN	S25-02009
04/17/2025 12:57	ASSAULT	5TH	OKANOGAN	S25-02013
04/17/2025 14:34	TRESPASSING	1ST	OKANOGAN	S25-02014
04/17/2025 17:27	FOUND PROPERTY	1ST	OKANOGAN	S25-02022
04/17/2025 17:35	TRAFFIC STOP	PINE	OKANOGAN	S25-02023
04/18/2025 03:33	DUI	ELMWAY	OKANOGAN	S25-02032
04/18/2025 07:59	AGENCY ASSIST	PINE	OKANOGAN	S25-02035
04/18/2025 11:51	AGENCY ASSIST	3RD	OKANOGAN	S25-02043
04/18/2025 21:48	SUSPICIOUS	1ST	OKANOGAN	S25-02057
04/19/2025 12:28	SUSPICIOUS	PINE	OKANOGAN	S25-02075
04/20/2025 05:06	CITIZEN CONTACT	2ND	OKANOGAN	S25-02093
04/20/2025 09:38	SUSPICIOUS	3RD	OKANOGAN	S25-02095
04/20/2025 11:27	SUSPICIOUS	2ND	OKANOGAN	S25-02097
04/20/2025 18:58	ANIMAL STRAY	2ND	OKANOGAN	S25-02103
04/20/2025 23:16	WELFARE CHECK	5TH	OKANOGAN	S25-02107
04/21/2025 03:21	ASSAULT	RAILROAD	OKANOGAN	S25-02110
04/21/2025 10:20	AGENCY ASSIST	3RD	OKANOGAN	S25-02118
04/21/2025 13:51	CIVIL	RAILROAD	OKANOGAN	S25-02128
04/21/2025 16:12	INJURED PERSON	2ND	OKANOGAN	S25-02135
04/22/2025 08:59	WELFARE CHECK	5TH	OKANOGAN	S25-02144

04/22/2025 10:44	DOMESTIC DISPUT	5TH	OKANOGAN	S25-02148
04/22/2025 11:17	CITIZEN ASSIST	3RD	OKANOGAN	S25-02151
04/22/2025 13:46	THEFT OTHER	2ND	OKANOGAN	S25-02156
04/22/2025 15:26	SUSPICIOUS	2ND	OKANOGAN	S25-02159
04/22/2025 16:07	DRUGS	MONROE	OKANOGAN	S25-02161
04/22/2025 21:47	ASSAULT	SEATTLE	OKANOGAN	S25-02166
04/23/2025 08:02	DOMESTIC DISPUT	BURTON	OKANOGAN	S25-02172
04/23/2025 18:02	MAL MISCHIEF	1ST	OKANOGAN	S25-02184
04/24/2025 16:09	SUSPICIOUS	2ND	OKANOGAN	S25-02202
04/24/2025 21:30	DOMESTIC DISPUT	7TH	OKANOGAN	S25-02208
04/25/2025 13:05	CIVIL	2ND	OKANOGAN	S25-02213
04/25/2025 17:04	CUSTODIAL INT.	7TH	OKANOGAN	S25-02218
04/25/2025 20:45	CITIZEN ASSIST	MILL	OKANOGAN	S25-02225
04/26/2025 02:35	SUSPICIOUS	MAPLE	OKANOGAN	S25-02231
04/26/2025 08:01	CIVIL	CONCONULLY	OKANOGAN	S25-02233
04/26/2025 10:16	SUSPICIOUS	2ND	OKANOGAN	S25-02237
04/26/2025 11:20	SUICIDAL PERSON	CONCONULLY	OKANOGAN	S25-02239
04/26/2025 11:40	SUSPICIOUS	2ND	OKANOGAN	S25-02240
04/26/2025 19:40	SUICIDE ATTEMPT	CONCONULLY	OKANOGAN	S25-02246
04/27/2025 04:09	ALARM BURGLARY	2ND	OKANOGAN	S25-02253
04/28/2025 07:56	FOUND PROPERTY	1ST	OKANOGAN	S25-02271
04/28/2025 12:16	RUNAWAY JUVNILE	5TH	OKANOGAN	S25-02282
04/28/2025 14:15	VIOLATE ORDER	2ND	OKANOGAN	S25-02285
04/28/2025 19:04	DISORDERLY	2ND	OKANOGAN	S25-02291
04/28/2025 20:45	CIVIL	ELMWAY	OKANOGAN	S25-02294
04/28/2025 21:38	SEX OFFENSE	2ND	OKANOGAN	S25-02296
04/29/2025 08:33	FRAUD	2ND	OKANOGAN	S25-02301
04/29/2025 10:07	WELFARE CHECK	1ST	OKANOGAN	S25-02302
04/29/2025 10:29	SUSPICIOUS	NICKELL	OKANOGAN	S25-02303
04/29/2025 10:45	SUSPICIOUS	3RD	OKANOGAN	S25-02305
04/29/2025 12:22	ALARM BURGLARY	3RD	OKANOGAN	S25-02309
04/29/2025 16:05	DOMESTIC DISPUT	4TH	OKANOGAN	S25-02317
04/29/2025 17:38	CITIZEN ASSIST	5TH	OKANOGAN	S25-02318
04/29/2025 18:04	TRESPASSING	CONCONULLY	OKANOGAN	S25-02320
04/30/2025 08:39	ACCIDENT NONINJ	PATROL	OKANOGAN	S25-02332
04/30/2025 11:12	THEFT OTHER	HIGHWAY 20	OKANOGAN	S25-02336
04/30/2025 17:30	ALARM OTHER	3RD	OKANOGAN	S25-02351

EMS Calls - Last 30 Days

LIFELINE EMS

29

04/01/25	17:57	MEDICAL	E25-01647
04/02/25	17:39	TRANSFER PATIEN	E25-01667
04/02/25	19:52	ASSAULT	E25-01673
04/03/25	10:04	ALARM MEDICAL	E25-01679
04/03/25	18:02	FALL	E25-01686
04/04/25	18:53	FIRE STRUCTURE	E25-01704
04/05/25	13:06	FIRE VEHICLE	E25-01719
04/05/25	13:59	MEDICAL	E25-01721
04/05/25	23:20	MEDICAL	E25-01731
04/07/25	21:34	FALL	E25-01753
04/09/25	09:15	BREATHING	E25-01769
04/11/25	15:49	ABDOMINAL	E25-01802
04/11/25	21:00	CHEST PAIN	E25-01807
04/13/25	03:18	ALARM MEDICAL	E25-01827
04/14/25	14:42	MEDICAL	E25-01851
04/15/25	11:31	FALL	E25-01862
04/16/25	14:14	MEDICAL	E25-01893
04/16/25	13:54	SUSPICIOUS	E25-01894
04/16/25	19:06	SICKNESS	E25-01895
04/18/25	03:33	ACCIDENT NONINJ	E25-01911
04/20/25	09:37	ALARM FIRE	E25-01946
04/21/25	03:21	ASSAULT	E25-01957
04/21/25	16:12	INJURED PERSON	E25-01965
04/23/25	23:08	FIRE VEHICLE	E25-02007
04/24/25	04:23	BREATHING	E25-02008
04/25/25	16:17	HEMORRHAGE	E25-02033
04/26/25	19:40	SUICIDE ATTEMPT	E25-02049
04/28/25	22:58	BREATHING	E25-02083
04/29/25	16:05	DOMESTIC DISPUT	E25-02092

Fire Calls - Last 30 Days

OKANOGAN FIRE DEPARTMENT FD03

5

04/04/25	18:53	FIRE STRUCTURE	F25-00508
04/05/25	13:06	FIRE VEHICLE	F25-00512
04/18/25	03:33	ACCIDENT NONINJ	F25-00584
04/20/25	09:37	ALARM FIRE	F25-00610
04/23/25	23:08	FIRE VEHICLE	F25-00634

OMAK FIRE

1

04/05/25	13:06	FIRE VEHICLE	F25-00513
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AMENDMENT TO AGREEMENT FOR THE PROVISION OF GARBAGE COLLECTION AND DISPOSAL

WHEREAS, the City of Okanogan (hereinafter "City") had previously contracted with Sunrise Disposal, Inc. (hereinafter "Contractor") on February 11, 2011 and extended on February 17, 2020, for collection of garbage and refuse within the corporate limits of the City for disposal of the same and the performance of other related services; and

WHEREAS, the purpose of this Agreement Amendment is to modify Section 1.0 General Description, to reflect that all garbage cans shall be approved by the City and provided exclusively by Contractor at the expense of the Contractor except as outlined in Section 8.0 of the original agreement; and

WHEREAS, the additional purpose of this Agreement Amendment is to further modify Section 1.0 General Description, to add the provision of 8-yard cardboard recycling containers for commercial use within the corporate limits of the City, which price shall be reflected in Appendix B and set by City ordinance. In addition, Contractor shall provide a recycling container and make collections at the City shop without charge.

IT IS HEREBY AGREED, by and between the CITY and CONTRACTOR, in consideration of the terms and conditions contained herein that the above sections of the agreement will be modified effective as of the passing of this Amendment Agreement.

No other condition of the current Agreement for the provision of garbage collection and disposal services between THE CITY and CONTRACTOR is altered by the Amendment and each and every provision of the current Agreement is hereby affirmed.

DATED at Okanogan, Washington this ____ day of _____ 2025.

ATTEST:

Jessica Blake, Clerk/Treasurer

Wayne L. Turner, Mayor

DATED at Okanogan, Washington this ____ day of _____ 2025.

ATTEST:

Darby McNeil, Office Manager

Dion Gotti, President

APPENDIX A

DEFINITIONS OF TERMS

The following terms when used herein shall have only the meanings designated below:

- (A) **TOTAL COLLECTION** shall mean the collection and disposal of all units, and bulky material when placed together and picked up at the street or alley on the regular scheduled pick-up day.
- (B) **UNIT** shall mean all material which may be readily loaded without shoveling, boxes, bags, cartons, brush, or material offered for disposal not to exceed 32 gallons, 4 cubic feet or 65 lbs (including contents). Brush must be tied and bundled not to exceed 3 feet long.
- (C) **LOOSE MATERIAL** shall mean material requiring shoveling.
- (D) **CART** shall mean wheeled plastic container of approximately 68-95 gallons capacity, 68 gallon cart and contents not to exceed 95 lbs and 95 gallon cart and contents not to exceed 130 lbs.
- (E) **CAN** shall mean one made durable, corrosion resistant material, water tight with lid and two handles, shall be no less than 15 gallons and no more than 32 gallons and shall not exceed 65 lbs total weight, with contents.
- (F) **CONTAINER** shall mean a detachable container which is left at customer's premises and emptied into the contractor's truck and is lifted by mechanical means.
- (G) **DROP BOX** shall mean a container which is placed on contractor's truck by mechanical means, hauled to dump site and returned to customer's premises.
- (H) **COMMERCIAL COMPACTORS** shall mean any material which has been compressed by any mechanical device either before or after it is placed in the receptacle handled by the contractor.
- (I) **TEMPORARY**: In connection with containers and drop boxes the temporary rate will apply only when service is required for a period of none month or less.
- (J) **SPECIAL PICK-UP** shall mean a pickup requested by the customer at a time other than the regularly scheduled pickup time.
- (K) **CUSTOMER** constitutes the property owner.
- (L) **RECYCLING CONTAINER** shall mean a detachable container for cardboard refuse which is left at the customer's premises and emptied into the contractor's truck and is lifted by mechanical means.

DEFINITIONS OF SERVICE

Contractor will not be required to enter private property to pick up materials while an animal considered or reared to be vicious is loose. The customer will be required to confine the animal on pickup days.

Contractor does not warrant pickups at any particular hour, nor other than to meet reasonable care.

The contractor assumes no responsibility for articles left on or near cans or units other than reasonable care.

ORDINANCE NO. 1243

AN ORDINANCE AMENDING ORDINANCE NO. 1237 TO UPDATE GARBAGE COLLECTION FEES FOR THE CITY OF OKANOGAN FOR FISCAL YEAR 2025

WHEREAS, The City of Okanogan has by Ordinance 762, enacted December 15, 1992, ordained that all administrative fees, utility rates, and other charges of the City shall be set by ordinance; and

WHEREAS, the City Council adopted a one-year rate structure by Ordinance No. 1237, which set fees, rates and charges through December 31, 2025; and

WHEREAS, the contract between the City of Okanogan and Sunrise Disposal for garbage collection services has been amended to include recycling services and require Sunrise to provide all garbage receptacles within the City limits.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF OKANOGAN DO ORDAIN AS FOLLOWS:

Section 1. Fee Schedule Adopted. The attached amended fee schedule of sanitation collection fees and other charges, marked as Appendix B, is hereby adopted as the sanitation fee schedule for the City of Okanogan.

Section 2. Current Fees Stay in Effect. All other fees contained in the current fee schedule adopted by Ordinance No. 1137 will remain in effect until repealed or replaced.

Section 3. Effective Date. This ordinance shall be in full force and effect after its passage by the City Council, approval by the Mayor and five days after publication of this ordinance, or a summary, as provided by law.

ADOPTED by the City Council of the City of Okanogan and approved by the Mayor thereof this _____ day of _____, 2025.

APPROVED:

Wayne L. Turner, Mayor

APPROVED:

W. Scott DeTro, City Attorney

ATTEST:

Jessica Blake, Clerk Treasurer

Filed with City Clerk: _____

Passed by City Council: _____

Date Published: _____

Date Effective: _____

Exhibit A Ordinance # 1243
Effective June 5, 2025
SANITATION RATES, FEES AND CHARGES

Including Utility Taxes				
	2024	2025	2025	2025
	Total	Contractor	City	Total
	Sanitation			Sanitation
Pickup once a week				
32-gallon can 35 Gallon Can	18.52	13.43	5.09	18.52
65 gallon cart	23.53	17.08	6.45	23.53
95 gallon cart	29.98	21.74	8.24	29.98
Two 65 gallon carts	42.11	30.55	11.56	42.11
One 65 gallon & one 95 gallon cart	53.52	38.82	14.70	53.52
Two 95 gallon carts	58.98	42.77	16.21	58.98
One mini can (20 gallon only)	13.54	9.80	3.74	13.54
32-gallon 35 gallon Can 1 x Carry Out	24.76	17.96	6.80	24.76
65 Gallon 1 x Carry Out	29.78	21.59	8.19	29.78
95 Gallon 1 x Carry Out	36.20	26.25	9.95	36.20
Pickup two times per week				
32-gallon can 35 Gallon Can	39.11	28.37	10.74	39.11
65 gallon cart	47.63	34.55	13.08	47.63
95 gallon cart	60.45	43.84	16.61	60.45
Two 65 gallon carts	84.10	61.00	23.10	84.10
One 65 gallon & one 95 gallon cart	108.04	78.37	29.67	108.04
Two 95 gallon carts	120.96	87.74	33.22	120.96
Pickup three times per week				
32-gallon can 35 Gallon Can	58.63	42.54	16.09	58.63
65 gallon cart	70.60	51.22	19.38	70.60
95 gallon cart	90.58	65.69	24.89	90.58
Two 65 gallon carts	126.13	91.48	34.65	126.13
One 65 gallon & one 95 gallon cart	161.15	116.88	44.27	161.15
Two 95 gallon carts	181.17	131.42	49.75	181.17

Exhibit A

Effective June 5, 2025

SANITATION RATES, FEES AND CHARGES

Including Utility Taxes

	2024	2025	2025	2025
	Total	Contractor	City	Total
	Sanitation	0	0	Sanitation
Pickup four times per week				
32-gallon can 35 Gallon Can	78.10	56.65	21.45	78.10
65 gallon cart	95.19	69.03	26.16	95.19
95 gallon cart	121.02	87.78	33.24	121.02
Two 65 gallon carts	168.18	122.00	46.18	168.18
One 65 gallon & one 95 gallon cart	216.19	156.80	59.39	216.19
Two 95 gallon carts	241.56	175.24	66.32	241.56
Pickup five times per week				
32-gallon can 35 Gallon Can	97.66	70.84	26.82	97.66
65 gallon cart	119.01	86.32	32.69	119.01
95 gallon cart	151.02	109.53	41.49	151.02
Two 65 gallon carts	210.22	152.49	57.73	210.22
One 65 gallon & one 95 gallon cart	270.02	195.86	74.16	270.02
Two 95 gallon carts	302.02	219.08	82.94	302.02
Pickup six times per week				
32-gallon can 35 Gallon Can	117.19	84.99	32.20	117.19
65 gallon cart	142.81	103.58	39.23	142.81
95 gallon cart	181.16	131.41	49.75	181.16
Two 65 gallon carts	252.28	182.99	69.29	252.28
One 65 gallon & one 95 gallon cart	323.99	235.00	88.99	323.99
Two 95 gallon carts	362.34	262.81	99.53	362.34
Additional Charge for carryout				
One, two or three cans				
a) Fifteen to fifty feet	6.13	4.40	1.73	6.13
b) Fifty-one to one hundred feet	10.13	7.30	2.83	10.13
Four cans				
a) Fifteen to fifty feet	12.18	8.81	3.37	12.18
b) Fifty-one to one hundred feet	20.26	14.62	5.64	20.26

Exhibit A
Effective June 5, 2025
SANITATION RATES, FEES AND CHARGES

Including Utility Taxes

	2024	2025	2025	2025
	Total	Contractor	City	Total
Commercial Dumpsters	Sanitation	0	0	Sanitation
Pickup every other week				
Eight-yard cardboard recycling bin	N/A	90.00	34.07	124.07
Pickup once a week				
One-yard dumpster bin	112.33	81.48	30.85	112.33
One & one half yard dumpster bin	132.56	96.16	36.40	132.56
Two-yard dumpster bin	160.02	116.08	43.94	160.02
Three-yard dumpster bin	255.99	185.68	70.31	255.99
Four-yard dumpster bin	293.32	212.76	80.56	293.32
Six-yard dumpster bin	372.38	270.12	102.26	372.38
Twenty-yard compactor dumpster (per pickup)	342.48	248.42	94.06	342.48
Pickup two times per week				
One-yard dumpster bin	176.73	128.18	48.55	176.73
One & one half yard dumpster bin	225.87	163.84	62.03	225.87
Two-yard dumpster bin	273.37	198.29	75.08	273.37
Three-yard dumpster bin	409.74	297.23	112.51	409.74
Four-yard dumpster bin	470.85	341.54	129.31	470.85
Six-yard dumpster bin	702.42	509.52	192.90	702.42
Pickup three times per week				
One-yard dumpster bin	230.62	167.29	63.33	230.62
One & one half yard dumpster bin	296.96	215.40	81.56	296.96
Two-yard dumpster bin	377.51	273.82	103.69	377.51
Three-yard dumpster bin	575.26	417.28	157.98	575.26
Four-yard dumpster bin	648.47	470.38	178.09	648.47
Six-yard dumpster bin	938.76	680.96	257.80	938.76

Exhibit A
Effective June 5, 2025
SANITATION RATES, FEES AND CHARGES

Including Utility Taxes

	2024	2025	2025	2025
	Total	Contractor	City	Total
	Sanitation	0	0	Sanitation
Pickup four times per week				
One-yard dumpster bin	320.01	231.81	88.20	320.01
One & one half yard dumpster bin	419.73	304.04	115.69	419.73
Two-yard dumpster bin	482.48	349.49	132.99	482.48
Three-yard dumpster bin	741.76	537.32	204.44	741.76
Four-yard dumpster bin	827.42	599.35	228.07	827.42
Six-yard dumpster bin	1,176.71	852.38	324.33	1,176.71
Pickup five times per week				
One-yard dumpster bin	418.63	303.26	115.37	418.63
One & one half yard dumpster bin	491.24	355.84	135.40	491.24
Two-yard dumpster bin	586.54	424.88	161.66	586.54
Three-yard dumpster bin	907.55	657.39	250.16	907.55
Four-yard dumpster bin	1,004.89	727.93	276.96	1,004.89
Six-yard dumpster bin	1,673.19	1,212.02	461.17	1,673.19
Pickup six times per week				
One-yard dumpster bin	516.82	374.37	142.45	516.82
One & one half yard dumpster bin	568.79	412.02	156.77	568.79
Two-yard dumpster bin	690.96	500.53	190.43	690.96
Three-yard dumpster bin	1,072.83	777.14	295.69	1,072.83
Four-yard dumpster bin	1,182.76	856.77	325.99	1,182.76
Six-yard dumpster bin	1,827.75	1,323.99	503.76	1,827.75
One unit extra sanitation	5.17	3.75	1.42	5.17
One yard extra sanitation	28.53	20.67	7.86	28.53
1/2 yard extra sanitation	14.28	10.34	3.94	14.28
Cart Delivery	4.78	4.78	0.00	4.78
Dumpster Delivery	7.92	7.92	0.00	7.92
Delinquency/Penalty Charge	20.00%	20.00%	20.00%	20.00%

112.33

81.48

30.85

0.378621

81.48



BLUE LOGIX

INVOICE

From **Blue Logix LLC**
P.O. BOX 242
Entiat, WA 98822-0242

Invoice For **Okanogan, City of**
PO Box 752
120 3rd Avenue North
Okanogan, WA 98840

Invoice ID **250301**
Issue Date **03/20/2025**
Due Date **04/19/2025 (Net 30)**

Subject | March 2025: SCADA Upgrade Overbudget Charges ****Project Invoicing Complete****

Item Type	Description	Quantity	Unit Price	Amount
01 Reimbursable Expense	[OK-SU] SCADA Upgrade - 12/12/2024 - Products Purchased TAXABLE / Adam Bluhner: SPECN WP-G-222-P2, + Shipping and Handling	1.00	\$1,079.98	\$1,079.98 *
03 Misc. Fees/Charges	Transfer credit charge from invoice 250108-Rev2	1.00	\$38.79	\$38.79
04 Refunds/Discounts	4/23/25 Write-Off/Discount of \$567.45 due to Blue Logix' accounting errors	1.00	-\$567.45	-\$567.45

Subtotal **\$551.32**
Sales Tax * (8.2%) **\$88.56**
Amount Due \$639.88

Notes

Thank you for your business, we hope to work with you again soon!

As always, please call with any questions or concerns. Tell us how we are doing. Google keywords: "Blue Logix" and leave a review.

Reminder All payments received after the due date will be subject to a 5% penalty. Collections may be assessed on any payments that are 90 days past due.



May 1, 2025

Ms. Jessica Blake
Clerk-Treasurer
City of Okanogan
120 3rd Avenue North
Okanogan, Washington 98840

SUBJECT: PROGRESS ESTIMATE 2, ELMWAY WATER MAIN EXTENSION -
PHASE 3
CITY OF OKANOGAN, OKANOGAN COUNTY, WASHINGTON
G&O #24887.00

Dear Ms. Blake:

We have enclosed Progress Estimate 2 for this project. Please retain a copy for the City files and also provide a copy to the Contractor with the payment. The amount due the Contractor and the amount to be deposited in the retainage account are as follows:

<u>Payment to Contractor</u>	<u>Amount to be Deposited in Retainage Account</u>	<u>Total Amount Earned this Period</u>
\$209,941.80	\$12,194.49	\$243,889.82

Please call me if you have any questions or concerns regarding this matter.

Sincerely,

GRAY & OSBORNE, INC.

David G. Ellis, P.E.

DGE/js
Encl.
By email

PROGRESS ESTIMATE 2**APRIL 25, 2025**

CITY OF OKANOGAN
 OKANOGAN COUNTY
 WASHINGTON

PROGRESS ESTIMATE PERIOD
 MARCH 23, 2025 TO APRIL 25, 2025

PROJECT:

CITY OF OKANOGAN
 ELMWAY WATER MAIN EXTENSION - PHASE 3
 G&O JOB NUMBER #24887

CONTRACTOR:

RUDNICK & SONS, LLC
 61 EAST DRY COULEE ROAD
 OKANOGAN, WA 98840

BID ITEMS				QUANTITIES		PROJECT COSTS		PERCENT OF CONTRACT QUANTITY	
NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL THIS PERIOD	TOTAL TO DATE	AMOUNT THIS PERIOD		AMOUNT TO DATE
1	Mobilization and Demobilization	1	LS	\$10,000.00	0.00%	85.00%	\$0.00	\$8,500.00	85%
2	Trench Excavation Safety Systems	1	LS	\$650.00	40.00%	90.00%	\$260.00	\$585.00	90%
3	Temporary Erosion Control	1	LS	\$1,500.00	40.00%	90.00%	\$600.00	\$1,350.00	90%
4	Traffic Control	1	LS	\$38,000.00	40.00%	90.00%	\$15,200.00	\$34,200.00	90%
5	SPCC Plan	1	LS	\$1,000.00	0.00%	100.00%	\$0.00	\$1,000.00	100%
6	Exploratory Excavation	15	EA	\$980.00	0.00	19.00	\$0.00	\$18,620.00	127%
7	Controlled Density Fill	9	CY	\$200.00	0.00	2.00	\$0.00	\$400.00	22%
8	Clearing and Grubbing	1	LS	\$18,000.00	100.00%	100.00%	\$18,000.00	\$18,000.00	100%
9	Minor Change	1	CALC	\$30,000.00	14.94%	14.94%	\$4,480.99	\$4,480.99	15%
10	Foundation Gravel	40	CY	\$54.00	0.00	15.00	\$0.00	\$810.00	38%
11	Bank Run Gravel for Trench Backfill	670	CY	\$29.00	265.00	265.00	\$7,685.00	\$7,685.00	40%
12	Casing Pipe 30 In. Diam. - Elgin Creek Crossing (Jack and Bore)	1	LS	\$122,000.00	20.00%	100.00%	\$24,400.00	\$122,000.00	100%
13	PVC Pipe for Water Main 12 In. Diam. (Incl. Bedding Material)	1,220	LF	\$127.00	770.00	1,250.00	\$97,790.00	\$158,750.00	102%
14	DI Pipe for Water Main 12 In. Diam. (Incl. Bedding Material)	100	LF	\$160.00	70.00	70.00	\$11,200.00	\$11,200.00	70%
15	DI Pipe for Fire Hydrant 6 In. Diam. (Incl. Bedding Material)	9	LF	\$340.00	9.50	12.00	\$3,230.00	\$4,080.00	133%
16	Gate Valve 12 In.	1	EA	\$4,500.00	0.00	0.00	\$0.00	\$0.00	0%
17	Fire Hydrant Assembly	3	EA	\$9,500.00	1.00	3.00	\$9,500.00	\$28,500.00	100%
18	Water Main Fittings	1	LS	\$9,000.00	40.00%	90.00%	\$3,600.00	\$8,100.00	90%
19	Additional Water Main Fittings	1,000	LB	\$3.40	1,295.00	1,295.00	\$4,403.00	\$4,403.00	130%

PROGRESS ESTIMATE 2**APRIL 25, 2025**

CITY OF OKANOGAN
 OKANOGAN COUNTY
 WASHINGTON

PROGRESS ESTIMATE PERIOD
 MARCH 23, 2025 TO APRIL 25, 2025

PROJECT:

CITY OF OKANOGAN
 ELMWAY WATER MAIN EXTENSION - PHASE 3
 G&O JOB NUMBER #24887

CONTRACTOR:

RUDNICK & SONS, LLC
 61 EAST DRY COULEE ROAD
 OKANOGAN, WA 98840

BID ITEMS				QUANTITIES		PROJECT COSTS		PERCENT OF CONTRACT QUANTITY
NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL THIS PERIOD	TOTAL TO DATE	AMOUNT THIS PERIOD	AMOUNT TO DATE
20	Additional Concrete Thrust Block	9	CY	\$163.00	3.50	3.50	\$570.50	\$570.50
21	Connection to Existing System	1	EA	\$8,000.00	0.00	0.00	\$0.00	\$0.00
22	Observation Well Decommissioning	1	LS	\$1,100.00	0.00%	0.00%	\$0.00	\$0.00
23	Cement Concrete Traffic Curb	20	LF	\$75.00	0.00	0.00	\$0.00	\$0.00
24	Crushed Surfacing Top Course	300	TN	\$65.00	157.80	215.00	\$10,257.00	\$13,975.00
25	HMA for Pavement Repair Cl. 3/8 In. PG 64H-28	150	SY	\$82.00	0.00	0.00	\$0.00	\$0.00
26*	HMA for Pavement Repair Cl. 3/8 In. PG 64H-28 (SR 215)	365	SY	\$152.00	0.00	0.00	\$0.00	\$0.00
27	Site Restoration and Rehabilitation	1	LS	\$9,000.00	90.00%	90.00%	\$8,100.00	\$8,100.00
*Quantities/Unit Price Revised per Change Order 1.								
CHANGE ORDERS:								
CO1	Item 1 - Extend Northern Terminus of New 12-Inch Water Main from STA 24+00 to STA 25+35	1	LS	\$20,620.00	100.00%	100.00%	\$20,620.00	\$20,620.00
	Item 2 - Realignment of New 12-Inch Water main South of Elgin Creek Crossing - See Bid Item 26 above							
	Item 3 - New 5/8" x 3/4" Water Service Connection	1	LS	\$3,993.33	100.00%	100.00%	\$3,993.33	\$3,993.33

PROGRESS ESTIMATE 2

APRIL 25, 2025

CITY OF OKANOGAN
OKANOGAN COUNTY
WASHINGTON

PROGRESS ESTIMATE PERIOD
MARCH 23, 2025 TO APRIL 25, 2025

PROJECT:
CITY OF OKANOGAN
ELMWAY WATER MAIN EXTENSION - PHASE 3
G&O JOB NUMBER #24887

CONTRACTOR:
RUDNICK & SONS, LLC
61 EAST DRY COULEE ROAD
OKANOGAN, WA 98840

	PROJECT COSTS	
	AMOUNT THIS PERIOD	AMOUNT TO DATE
SUBTOTAL EARNED TO DATE	\$243,889.82	\$479,922.82
SALES TAX 8.50%	\$20,730.63	\$40,793.44
MATERIALS ON HAND	(\$42,484.16)	\$0.00
TOTAL	\$222,136.29	\$520,716.26
LESS 5% RETAINED (BEFORE TAX)	\$12,194.49	\$23,996.14
TOTAL EARNED TO DATE LESS RETAINAGE		\$496,720.12
<u>LESS AMOUNTS PREVIOUSLY PAID</u>		
PROGRESS ESTIMATE 1		\$286,778.32

TOTAL PAYMENT NOW DUE: \$209,941.80 \$209,941.80

ORIGINAL CONTRACT AMOUNT (WITHOUT TAX) \$546,177.00
CONTRACT AMOUNT WITH CHANGE ORDERS \$612,590.33
CONTRACT PERCENTAGE TO DATE 78%

PROGRESS ESTIMATE 2

APRIL 25, 2025

CITY OF OKANOGAN
OKANOGAN COUNTY
WASHINGTON

PROGRESS ESTIMATE PERIOD
MARCH 23, 2025 TO APRIL 25, 2025

PROJECT:
CITY OF OKANOGAN
ELMWAY WATER MAIN EXTENSION - PHASE 3
G&O JOB NUMBER #24887

CONTRACTOR:
RUDNICK & SONS, LLC
61 EAST DRY COULEE ROAD
OKANOGAN, WA 98840

I HEREBY CERTIFY THE ABOVE ESTIMATE IS A
TRUE AND CORRECT STATEMENT OF THE WORK
PERFORMED UNDER THIS CONTRACT.

GRAY & OSBORNE, INC.



DAVID G. ELLIS, P.E.

I HEREBY CERTIFY THAT THE WAGES HAVE BEEN PAID IN
ACCORDANCE WITH RCW 39.12 (PREVAILING WAGES).

RUDNICK & SONS, LLC



CONTRACTOR'S REPRESENTATIVE

SUMMARY AND DISTRIBUTION OF PAYMENTS

PAY EST NO.	PROGRESS ESTIMATE PERIOD DATES	TOTAL	SALES TAX RATE	SALES TAX AMOUNT	MATERIALS ON HAND	RETAINAGE (5%)	TOTAL PAYMENT
		EARNED PER PERIOD					
1	MARCH 10, 2025 TO MARCH 22, 2025	\$236,033.00	8.50%	\$20,062.81	\$42,484.16	\$11,801.65	\$286,778.32
2	MARCH 23, 2025 TO APRIL 25, 2025	\$243,889.82	8.50%	\$20,730.63	(\$42,484.16)	\$12,194.49	\$209,941.80
TOTAL:		\$479,922.82		\$40,793.44	\$0.00	\$23,996.14	\$496,720.12

DEED OF RIGHT-OF-WAY AND EASEMENT ("EASEMENT")

KNOWN ALL PERSON BY THESE PRESENTS:

That Bo Silverthorn (hereinafter called "Grantor") in consideration of public benefit and other valuable consideration, do hereby grant, and convey to the City of Okanogan, Washington, a municipal corporation, (hereinafter called "City"), a permanent right of way and easement in the land delineated on the attached location map as Exhibit "A", and described in full on Exhibit "B", and by this reference made a part hereof ("also Easement Area(s)"),

to maintain, repair, operate, and replace a municipal water line, including all appurtenances thereto; reserving, however, to said owners, their heirs and assigns, all such rights and privileges in the land as may be used without interfering with or abridging the rights and easement hereby acquired; subject to, and together with any and all Covenants, Easements, or Restrictions of Record.

A permanent utility easement and right of way over a tract of land lying in:

a portion of: Lot M of Murrays First Addition to Okanogan

Lying within the NW ¼ of Section 17, in Township 33 North, Range 26 E.W.M. Okanogan Washington, said tract being further described in Exhibit "A" and Exhibit "B".

This Easement shall be subject to the following terms and conditions:

1. **ERECTION OF STRUCTURES PROHIBITED.** Grantor and its successors and assigns shall not erect any structure, building, or fence over or within the Easement Areas.
2. **CHANGE IN GRADE PROHIBITED.** Grantor and its successors and assigns shall not change the grade, elevation or contour of any part of the Easement Area.
3. **EASEMENT RUNS WITH LAND.** This Easement shall be perpetual, permanent and runs with the land and shall be binding on Grantor and on Grantor's successors and assigns.

Grantor does **HEREBY COVENANT** with the City that Grantor holds said real estate described in this Easement by title in fee simple; that Grantor has good and lawful authority to convey the same; and said Grantor covenants to **WARRANT AND DEFEND** the said premises against the lawful claims of all persons whomsoever.

The rights and responsibilities set forth in this Easement shall inure to and bind the parties hereto, their heirs, representatives, successors, and assigns and also constitute covenants running with the land.

Dated this _____ day of _____, 20____

Landowner

Landowner

STATE OF WASHINGTON)
) SS
COUNTY OF OKANOGAN)

I, _____, A Notary Public in and for said County and State, DO
HEREBY CERTIFY that _____ who is/are personally known to me to
be the same person(s) whose name(s) are subscribed to the foregoing instrument, appeared
before me this day in person and acknowledged that they signed, sealed and delivered the said
instrument as their free and voluntary act, for the purposes therein set forth.

Given under my hand and Notarial Seal this _____ day of _____

(SEAL)

NOTARY PUBLIC

EXHIBIT A

SILVERTHORN
WATERLINE EASEMENT EXHIBIT
SEC. 17 T 33 N R 26 EWM



NW Land Surveying, LLC
SURVEYING * PLANNING * ENGINEERING

SCALE 1"=100'
0 50 100 200

Exhibit "B"

NW Land Surveying, LLC
Land Use Planning

**LEGAL DESCRIPTION
FOR
WATERLINE EASEMENT**

An easement being 20.00 feet wide, 10.00 feet on each side of the following described centerline located in Parcel "B" of the Silverthorn Boundary Line Adjustment as recorded under AFN 3278691, located in part of Murrays First Addition to Okanogan, and being in the Northwest Quarter of Section 17, T33N, R26E, W.M., further described as follows:

Commencing at the Southwest corner of said Parcel B; thence N88°20'49"E, along the southerly boundary line of said Parcel B, for a distance of 194.00 feet, to the True Point of Beginning of said centerline; thence leaving said south boundary line N01°23'00"E, for a distance of 242.86 feet, more or less, to a point on the northerly boundary line of said Parcel B, and the Terminus of said centerline.

AND ALSO: An easement being 20.00 feet wide, parallel to, and northerly of, the Southerly boundary line of said Parcel B, Beginning at the above described Point of Beginning and thence extending along said southerly boundary line, Easterly to the westerly right of way line of the Okanogan Cemetery Road.

The sidelines of the above described easements to be lengthened, or shortened, to begin on the southerly boundary line of said Parcel B, to meet at all angle points, and to terminate on the northerly boundary line of said Parcel B, and on the westerly right of way line of Okanogan Cemetery Road.

Subject To, and Together With, any and all Covenants, Easements or Restrictions of Record.

Prepared by: Gary W. Erickson, PLS
Checked by: Bryan E. Boesel
Date: 04-07-2025

**1151 2nd Ave. N., Suite A
Okanogan, WA 98840
509.826.1763 / Fax: 509.826.1827**

**CITY OF OKANOGAN
COUNCIL MINUTES
April 15, 2025**

CALL TO ORDER

The Meeting was called to order by Mayor Pro Tem Bauer at 7:00 pm and those present stood for the Pledge of Allegiance.

The following were:

Present: Mayor Pro Tem Lisa Bauer Councilmembers: Rob Gillespie, Eric S. Lind, Sr., John Lyles, Greg Oyler, Steve Streeter, and Denise Varner.

Also Present: Clerk/Treasurer Jessica Blake, Deputy Clerk/Treasurer Susan Stewart, Public Works Director Shawn Davisson, Fire Chief Brad Armstrong and Building Official/Permit Administrator Bryan Forbus.

APPROVAL OF AGENDA AND CONSENT AGENDA

Mayor Pro Tem Bauer asked if there were any alterations to the Agenda and Consent Agenda. Varner moved, seconded by Streeter to approve the Agenda and Consent Agenda as presented. Mayor Pro Tem Bauer asked if there were any objections to the motion. Seeing no objection raised, the motion passed without objection.

EXCUSE COUNCILMEMBERS

Denise Varner was to be excused with passage of the Agenda and Consent Agenda, but was present at the meeting.

APPROVAL OF MINUTES

The Minutes of the Regularly Scheduled Council Meeting of April 1, 2025, April 4, 2025 Special Council Meeting, April 7, 2025 Special Council Meeting, April 10, 2025 Special Council Meeting were approved with passage of the Consent Agenda.

APPROVAL OF VOUCHERS

Claims Vouchers numbered 55983 through 56022 dated April 15, 2025 in the amount of \$138,233.95, and a debit transaction dated April 08, 2025 in the amount of \$165.00 were approved with the Consent Agenda.

PUBLIC COMMENT

Mayor Pro Tem Bauer opened the floor and invited Public Comment.

Ceinwyn Rudnick, President of Rudnick and Sons, LLC of 61 E Dry Coulee Rd Okanogan, Washington addressed the Council regarding her disagreement with considering rejection of the bid submitted by Rudnick and Sons, LLC for the 3rd Avenue Improvements Project. Ms. Rudnick pointed out the responsible bidder criteria isn't taking into account the number and magnitude of the projects they have completed in the last 5 years. She continued by stating they have 3 projects which should be completed by the end of April 2025 and are substantially complete but have been delayed by last minute changes in elected officials and placement of fencing or striping.

DEPARTMENT HEAD REPORTS

Public Works Director Davisson submitted a written report. In addition, he circulated photographs of what appears to be an underground room or vault constructed of solid concrete with rebar on Queen Street, there seems to be a full-sized walk-through door that could have been used for transporting water or other unknown uses. He continued by stating the City has reached out to the Okanogan Historical Society to see if they have aerial photos or information that would help with the research into what it could have been used for.

Code Enforcement/Assistant Permit Administrator Caswell submitted a written report and was excused from the meeting.

Fire Chief Armstrong submitted a written report. In addition, he announced the following:

- ❖ Update calls from 70 to 73
- ❖ Continuing to enter Pre-Fire Plans into the new software on commercial structures within the city, 45-50% in the database and moving along

Clerk/Treasurer Blake submitted a written report, in addition she announced the following:

- ❖ Will be attending Municipal Finance Bootcamp April 28- May 2 in Moses Lake
- ❖ Will be absent at the May 6th Council meeting due to attending AWC Labor Relations training May 7th -9th

Building Official Forbus submitted a written report, reviewed the information in his report and answered questions. In addition, he added the following:

- ❖ He received 3 new applications this week; one for playground equipment at the Okanogan School, 2 for roofs, and another to remodel a garage to a shop.

Okanogan County Sheriff's Office submitted a written report but were not present.

COMMITTEE REPORTS

There were no Committee Reports on the Agenda.

UNFINISHED BUSINESS

There was no Unfinished Business on the Agenda.

NEW BUSINESS

WSDOT Maintenance Agreement

Mayor Pro Tem Bauer asked Public Works Director Davisson to introduce the WSDOT Maintenance Agreement.

Gillespie moved, seconded by Lyles and authorize Mayor Pro Tem Bauer to sign the 2025 Maintenance Agreement, JB0079 with the Washington State Department of Transportation for street striping services.

There was a brief discussion.

Ayes: Lind, Sr., Bauer, Streeter, Varner, Gillespie, Lyles, and Oyler

Noes: None

Motion carried: 7 Ayes: 0 Noes

3rd Ave Reconstruction and Utility Replacement Bid Rejection

Mayor Pro Tem Bauer asked Clerk Treasurer Blake to introduce the 3rd Ave Reconstruction and Utility Replacement Bid Rejection.

Gillespie moved, seconded by Lyles that the City of Okanogan reject the bid from Rudnick & Sons LLC for the 3rd Avenue Reconstruction and Utility Replacement Project as not responsible.

There was a brief discussion.

Ayes: Bauer, Oyler, and Streeter

Noes: Gillespie, Lyles, Lind, Sr., and Varner

Motion Failed: 3 Ayes: 4 Noes

PUBLIC COMMENT

Mayor Pro Tem Bauer opened the floor and invited Public Comment. Seeing none, Public Comment was closed.

COUNCILMEMBER'S COMMENT

Streeter announced that he will be absent from the May 20th, 2025 Council meeting.

Bauer announced AWC Washington Collaborative Elected Leaders Institute which is a year long commitment for city elected officials to enhance your skills in collaborative leadership, with teams for 2-4 members from the region.

Bauer announced there is a short survey through the University of Illinois regarding Elected Officials

Varner reported on the latest Board of Health meeting and how the Federal cuts are affecting evaluation of diseases and that the data is no longer being collected or compiled, however pharmacy refills are still providing some data.

Varner announced Town Tidy Up will be on April 23rd beginning at 3:30 pm for anyone available to help and April 26th is the Food Truck Festival with 9 food trucks planning to attend

Varner announced the Mr. Matsura documentary will premiere Friday evening, April 18th at the Omak Cinema with additional showtimes on Saturday, April 19th followed by a potluck with B-reels at the Okanogan Grange Hall.

MAYOR'S REPORT

Arbor Day Proclamation

Mayor Pro Tem Bauer read the Arbor Day Proclamation and proclaimed April 25, 2025 as Arbor Day in Okanogan.

Two Lights Proclamation

Mayor Pro Tem Bauer read the Two Lights Proclamation and proclaimed April 18th – April 19th, 2025 to honor and commemorate the 250th anniversary of the founding of our nation and the historical ride undertaken by Paul Revere and William Dawes along with other alarm riders.

ADJOURNMENT

There being no further business before the Council, the Meeting was adjourned at 7:38 pm.

Minutes taken and prepared by Deputy Clerk-Treasurer Susan Stewart

APPROVED:

Lisa Bauer, Mayor Pro Tem

ATTEST:

Jessica Blake, Clerk-Treasurer

**CITY OF OKANOGAN
COUNCIL MINUTES**

April 17, 2025

CALL TO ORDER

The Special Meeting of the Okanogan City Council was called to order by Mayor Pro Tem Bauer at 5:30 p.m. and those present stood for the Pledge of Allegiance.

The following were:

Present: Mayor Pro Tem Bauer Councilmembers: Greg Oyler, Rob Gillespie, Denise Varner, Steven Streeter and Eric Lind

Also Present: Clerk Treasurer Jessica Blake and Public Works Director Shawn Davisson.

APPROVAL OF AGENDA

Mayor Pro Tem Bauer asked if there were any alterations to the Agenda. Gillespie moved, seconded by Lind to approve the Agenda as presented. Mayor Pro Tem Bauer asked if there were any objections to the motion. Seeing no objection raised, the motion passed without objection.

3rd AVE PROJECT BID DECISION

Contracting Committee Chair Oyler provided a committee report to the Council. Oyler reported that the Committee was able to do a more in-depth analysis of Rudnick & Sons qualifications that we couldn't do prior to Tuesday's meeting. He reported that our engineers detailed the requirements outlined in the bid documents and they discussed areas where Rudnick was close to meeting the requirements but ultimately did not. Oyler reported that they discussed the strict standard that was held in rejecting JR Construction's bid and the importance of being fair and consistent with that strict standard for all bids related to this project. The Committee is recommending that Council move forward with rejecting the bid from Rudnick & Sons.

Mayor Pro Tem Bauer opened the floor for a motion. Varner moved, seconded by Streeter that the City of Okanogan reject the bid from Rudnick & Sons LLC for the 3rd Avenue Reconstruction and Utility Replacement Project as not responsible.

There was no discussion.

Vote on the motion.

Ayes: Bauer, Oyler, Streeter, Gillespie, Lind, Varner

Noes: None

Motion Passed : 6 Ayes: 0 Noes

COUNCILMEMBER'S COMMENT

There were no Councilmember comments.

MAYOR'S REPORT

There was no Mayor's report.

ADJOURNMENT

There being no further business before the Council, the Meeting was adjourned at 5:35p.m.

Minutes taken and prepared by Clerk Treasurer Jessica Blake

APPROVED:

Lisa Bauer, Mayor Pro Tem

ATTEST:

Jessica Blake, Clerk Treasurer

**CITY OF OKANOGAN
COUNCIL MINUTES**

April 23, 2025

CALL TO ORDER

The Special Meeting of the Okanogan City Council was called to order by Alternate Mayor Pro Tem Varner at 5:30 p.m. and those present stood for the Pledge of Allegiance.

The following were:

Present: Alternate Mayor Pro Tem Varner Councilmembers: Greg Oyler, Steve Streeter, Rob Gillespie and John Lyles

Also Present: Clerk Treasurer Jessica Blake and Public Works Director Shawn Davisson.

APPROVAL OF AGENDA

Alternate Mayor Pro Tem Varner asked if there were any alterations to the Agenda. Gillespie moved, seconded by Oyler to approve the Agenda as presented. Alternate Mayor Pro Tem Varner asked if there were any objections to the motion. Seeing no objection raised, the motion passed without objection.

EXECUTIVE SESSION

Alternate Mayor Pro Tem Varner announced that the council will now meet in executive session to discuss with legal counsel potential litigation pursuant to RCW 42.30.110 (1) (i). The council will be in executive session until 5:46 p.m. The council is expected to take further action following the executive session.

Alternate Mayor Pro Tem Varner called the meeting back to order at 5:46 p.m.

RUDNICK & SONS BID REJECTION APPEAL

Alternate Mayor Pro Tem Varner announced that the City has considered the information in the appeal submitted by Rudnick & Sons and opened the floor for discussion. Seeing no discussion, Alternate Mayor Pro Tem Varner opened the floor for a motion.

Streeter moved, seconded by Lyles that the City of Okanogan affirm the rejection of Rudnick & Sons bid and reject their appeal dated April 21, 2025.

There was no discussion.

Vote on the motion.

Ayes: Lyles, Oyler, Streeter, Varner, and Gillespie

Noes: None

Motion Passed: 5 Ayes: 0 Noes

COUNCILMEMBER'S COMMENTS

There were no councilmember comments.

MAYOR'S COMMENTS

There were no Mayor comments.

ADJOURNMENT

There being no further business before the Council, the Meeting was adjourned at 5:48 p.m.

Minutes taken and prepared by Clerk Treasurer Jessica Blake

APPROVED:

Denise Varner, Alternate Mayor Pro Tem

ATTEST:

Jessica Blake, Clerk Treasurer

**CITY OF OKANOGAN
COUNCIL MINUTES**

April 29, 2025

CALL TO ORDER

The Special Meeting of the Okanogan City Council was called to order by Mayor Pro Tem Bauer at 8:30 a.m. and those present stood for the Pledge of Allegiance.

The following were:

Present: Mayor Pro Tem Bauer Councilmembers: Greg Oyler, Steve Streeter, Eric Lind, Sr., and John Lyles and through Zoom Rob Gillespie and Denise Varner.

Also Present: Deputy Clerk Treasurer Susan Stewart and Public Works Director Shawn Davisson.

APPROVAL OF AGENDA

Mayor Pro Tem Bauer asked if there were any alterations to the Agenda. Oyler moved, seconded by Lind, Sr. to approve the Agenda as presented. Mayor Pro Tem Bauer asked if there were any objections to the motion. Seeing no objection raised, the motion passed without objection.

RUDNICK & SONS BID REJECTION APPEAL

Mayor Pro Tem Bauer asked Public Works Director Davisson to introduce the Contract Award 3rd Avenue Reconstruction and Utility Replacement Project. Public Works Director Davisson announced that based on Gray & Osborne Inc.'s assessment, it is proposed the City of Okanogan award Pipkin Construction the 3rd Avenue Reconstruction and Utility Replacement Project and opened the floor for a motion.

Lyles moved, seconded by Streeter that the City of Okanogan award the 3rd Avenue Reconstruction and Utility Replacement project to Pipkin Construction and authorize Mayor Turner to sign the contract documents contingent on funding agency approval.

There was no discussion.

Vote on the motion.

Ayes: Lind, Sr., Bauer, Streeter, Varner, Gillespie, Lyles, and Oyler

Noes: None

Motion Carried: 7 Ayes: 0 Noes

COUNCILMEMBER'S COMMENTS

There were no councilmember comments.

MAYOR'S COMMENTS

There were no Mayor comments.

ADJOURNMENT

There being no further business before the Council, the Meeting was adjourned at 8:33 a.m.

Minutes taken and prepared by Deputy Clerk Treasurer Susan Stewart

APPROVED:

Lisa Bauer, Mayor Pro Tem

ATTEST:

Susan Stewart, Deputy Clerk Treasurer